

## **Town of Jamestown Job Vacancy Announcement**

### **Position: Electric Utility Journeyman Lineman**

The Town of Jamestown, Indiana, seeks applications from qualified candidates for the position of Electric Utility Journeyman Lineman.

At the supervision of the Jamestown Utilities Superintendent, the position oversees and performs electrical distribution line construction, maintenance and repair tasks for the Town of Jamestown Municipal Electric Utility.

### **Requirements:**

- High School Diploma or GED equivalent.
- Completion of 4 year electrical lineman apprenticeship.
- Hold a Journeyman Certificate
- 3-5 years of experience as a journeyman lineman.
- Any combination of education and experience that provides equivalent knowledge, skills and abilities.
- Certification in CPR and first aid certification required

Starting is competitive depending on the candidates experience and education. [Click here](#) to download the Town employment application. Please complete the Town employment application and submit to Josh Hawkins at [jhawkins@jamestownin.com](mailto:jhawkins@jamestownin.com). Applications will be accepted until the position is filled.

## **Town of Jamestown Position Description**

**Position:** Journeyman Lineman

**Department:** Municipal Utilities-Electric

**Supervision:** Jamestown Utility Superintendent

### **POSITION SUMMARY:**

At the supervision of the Jamestown Utility Superintendent, the position oversees and performs electrical distribution line construction, maintenance and repair tasks for the Town of Jamestown Municipal Electric Utility.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Operates diggers, bucket trucks, hand tools near and electrical distribution lines. Operates live-line tools to connect and disconnect distribution lines and components.
2. Operates and maintains the electric SCADA system.
3. Prepares work sites. Erects warning signs and secures areas. Maintains knowledge of and implements safety procedures.
4. Locates underground electric cable faults for repair.
5. Installs primary and secondary overhead and underground electrical systems.
6. Participates in on-call status for emergencies.
7. Plans and directs on-site maintenance/repair tasks. Recommends on-site operational changes.
8. Contacts customers regarding temporary power outages and tree trimming operations and possible damage.
9. Trim trees and remove chips brush.
10. Operates loaders, backhoes, dump trucks, jack hammers, wood chippers, chain saws, cutting torch and welders.
11. Reconnects meters and transfer meters.
12. Receives and responds to customer inquiries and complaints and performs corrective action in response to customer inquiries and complaints.
13. Completes and maintains work orders, staking sheets, outage reports, time sheets, etc...
14. Prepares reports as required.
15. Recommends material purchases.
16. Maintains material inventories.
17. Provide leadership/training to any apprentice lineman.
18. Complies with all Jamestown Municipal Utilities safety programs.

### **ADDITIONAL TASKS AND RESPONSIBILITIES:**

**While the following tasks are necessary for the work of the utility, they are not an essential part of the purpose of this position and may also be performed by other team members**

1. Maintains Jamestown Municipal Utilities Facilities.
2. Assists electric, wastewater and water utility staff as required or requested.
3. Paints surfaces.
4. Removes ice and snow from walkways and drives.

### **ACCEPTABLE KNOWLEDGE, ABILITIES AND SKILLS:**

1. Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to established criteria/standards. Ability to compare, count, differentiate, measure and/or sort data; assemble, copy and record and transcribe data and information. Ability to classify, compute and tabulate data.
2. Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards, as well as the ability to follow specific instructions and respond to simple requests from others.
3. Ability to utilize a variety of advisory data and information such as work orders, staking sheets, maps, outage reports, hazardous materials lists, safety manuals and procedures, construction specifications, transformer manuals, PCB manual, time sheets, vehicle logs, accident reports, technical operating manuals, procedures and guidelines.
4. Ability to communicate effectively with co-workers, customers, law enforcement personnel, electricians, contractors, tree trimmers and other city employees.
5. Ability to add, subtract, multiply, divide, and calculate percentages, fractions and decimals.
6. Ability to use functional reasoning and apply rational judgement in performing diversified work activities.

### **PHYSICAL REQUIREMENTS:**

1. Ability to operate equipment and machinery requiring monitoring multiple conditions and making multiple, complex and rapid adjustments, such as Hilti gun, Ampact tool, bucket truck, digger derrick, hooks and belts, air hammers, chain saw, dump truck, wood chipper, forklift, loaders, backhoes, cutting torch, welder, volt meter, hot

sticks, extension sticks, hoists and blocks, phasing tool, cable locator, bolt cutters, winches, mechanic's hand tools, carpenter hand tools, slings, hand lines, impact tools, grinders, etc. Ability to repair complex equipment and machinery.

2. Ability to coordinate eyes, hands, feet and limbs in performing skilled movements involved in repair.
3. Ability to exert heavy physical effort in moderate to heavy work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing and pulling up to 100 pounds.
4. Ability to recognize and identify harmonious or contrasting combinations, as well as recognize individual characteristics of colors, forms, sounds, odors and textures associated with job-related objects, materials and ingredients.
5. Ability to work under mildly safe and uncomfortable conditions where exposure to environmental factors such as temperature variations, odors, toxic agents, noise, vibrations, wetness, machinery, disease, electrical currents, vehicular traffic and/or dust can cause discomfort and where there is risk of serious injury.

**MIMUM ACCEPTABLE EXPERIENCE AND TRAINING:**

1. High School Diploma or GED equivalent.
2. Completion of 4 year electrical lineman apprenticeship.
3. Any combination of education and experience that provides equivalent knowledge, skills and abilities.
4. Certification in CPR and first aid certification required
5. Forklift certification desired

The Town of Jamestown is an Equal Opportunity Employer. In compliance with the American with Disabilities Act. The town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.